

The 2015 Town of Bethel re-organizational meeting was called to order by Supervisor Daniel Sturm at 7:30 p.m. at the Dr. Duggan community Center, Meeting Room.

Council Members Present: Vicky Simpson  
Dawn Ryder  
Lillian Hendrickson  
Bernard Cohen

The meeting was opened with the Pledge of Allegiance.

**Supervisor's Opening Remarks:**

I would like to welcome everyone to our January 7, 2015 organizational meeting. I am honored to be here tonight to start my 8<sup>th</sup> year as Town Supervisor. I'm grateful that our residents have given me this opportunity.

We have accomplished much together these past 8 years. We have for example purchased much needed highway equipment including the following: gradall, broom tractor/mower, fuel truck, new paver, chipper and loader, two new multi-use big trucks, 2 & 3 ton, new Highway Superintendent truck, used Foreman truck, Pelican sweeper and multi-use big truck. All purchased within a budgeted planned framework. We used a combination of bonds, cash purchases and took advantage of good interest rates. We also improved our overall infrastructure, including Mini falls bridge, Jaketown Gabriel Bridge and other assorted pipes and culvert problems.

We amended the following laws with updates and improvements: cell towers, noise, sub-divisions, ATV'S, camping, zoning, "No Fracking", truck road use and sewer.

The sewer department received 45,000 gallons more septage in 2014 than the past few years combined. This has brought additional needed revenue which helped to keep our sewer rates down once again for this year. We added the septage receiving station, completed the sewer rehab and sewer extension projects. We also have a better oversight of our Sewer Department over these past few years.

Our Youth and Senior programs are strong and growing! We did finish the new floors in portions of the Senior Center as promised and will be discussing tonight a new upgrade to our Town Pool with a \$50,000 State grant.

We have been fiscally attentive and responsible for seven consecutive years and that will continue. We will not exceed our budgets and will always stay under the 2% tax cap or better.

Attorneys, Engineers, Staff, Town Board members, Planning and Zoning Boards are all ready, willing and able to handle any and all new business that we are trying to attract.

The new sand mining property on Ballard Road is in the Towns hands. The December permit is coming shortly. This will provide substantial, long term savings to our Highway Department's snow removal needs for many years to come.

I am excited! We will listen to our residents and solve our problems together.

We have a good Town Board, dedicated Town Clerk, Rita Sheehan and a great Bethel Staff and we all look forward to a prosperous 2015 for everyone.

**Meeting Rules and Procedures**

1) A Town Board meeting is a serious matter. The Open Meetings Law gives the Public the right to attend Town Board Meetings and to listen to Town Board deliberations. However, the public may not participate in the meeting except upon the invitation of the Board.

2) A Town Board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the Town.

3) The Town Board may invite and permit residents of the Town to participate therein so long as such participation is orderly and constructive and does not interfere with the business and purpose of the meeting, for example:

a) We will not tolerate slurs, derogatory comments, shouting, unruly behavior, distracting side conversations, or speaking out when another person is talking, defamation, intimidation, profanity or threats of violence, no loud phones, pagers, radios, computers or other electronic equipment, no booing, hissing, foot stomping, parading, singing or other similar behavior that impedes the orderly conduct of our meeting.

b) Any person speaking to the board with the consent of the Supervisor should address their remarks to the Board, not to other members of the audience in the form of a debate. Also no person has the right to demand an answer to a specific question from a member of the Board. All such questions shall be directed to the Supervisor who may either answer them or defer them.

4) You can disagree but cannot be disrespectful.

**Salaries and Appointments**

<b>Salaries and Appointments</b>			
<b>Employee</b>	<b>Position</b>	<b>2015</b>	
Anker, Henrietta	Animal Control Officer	17,220.29	Yearly
Barber, Cindy	Town Justice	22,607.59	Yearly
Brown, Marguerite A	Assessor	51,855.68	Yearly
Cohen, Bernard	Councilman	12,398.60	Yearly
Collins, Michael C.	Wastewater Treatment	36,359.16	Yearly
Conroy, Richard	Assessment Board of Review Chairman	1,093.88	Yearly
Crowley, James	Assessment Board of Review	1,023.99	Yearly
Crumley, William	Highway Superintendent	54,243.02	Yearly
Davis, James J.	Transfer Station Operator	13.72	Hourly
Cathleen Doherty	Ski Program Coordinator	11.00	Hourly
Charles Foster	Assessment Board of Review	1,023.99	Yearly
Foster, Richard	Part Time Transfer Station Operator	16.32	Hourly
Gabriel, Debra	Tax Collector	21,216.15	Yearly
Garrett Gabriel	Boat Constable	17.00	Hourly
Gettel, Bette Jean	Enforcement Officer	37,493.51	Yearly
Graffeo, Chris	Laborer, Sewer	31,296.55	Yearly
Hastings, Lori	Deputy Town Clerk	11.67	Hourly
Heinz, Robert	Boat Constable	18.00	Hourly
Hendrickson, Lillian	Councilperson	12,398.60	Yearly
Ketcham, Douglas W.	Constable	24.74	Hourly
Lynch, Erin	Confidential Secretary/ Bookkeeper	34,056.04	Yearly
Lynch, Terri E.	Housekeeping/Transfer Station Attendant P/T	12.34	Hourly
MacArthur, Jannetta H	Planning Board Secretary	2,435.86	Yearly
	Zoning Board Secretary	608.96	Yearly
McCarthy, Christian	Constable	24.74	Hourly
McFadden, Cathy L.	Recreation Director p/t	9,739.06	Yearly
Panos, John	Boat Constable	17.50	Hourly
Prince, Mary	Court Clerk	36,196.99	Yearly
Semenetz, Gregg	Bldg. Inspector p/t	28,421.83	Yearly



Vicky Simpson	Deputy Supervisor
Debra Gabriel	Tax Collector
Bette Jean Gettel	Code Enforcement Officer
Cindy Barber and Kevin Rhyne	Town Justices

**Engineering Firms**

Motion by Bernie Cohen to designate the following engineering firms, seconded by Dawn Ryder, put to a vote and carried 5-0.

Glenn Smith, P.E. – Landfill, Mining and Highway, Planning Board  
 K.C. Engineering, P.E. – Sewer (formerly E & H)  
 McGoey, Hauser & Edsall – Planning Board (larger projects)

**Attorneys for the Town**

Motion by Vicky Simpson to designate the following attorneys for their designated purposes, seconded by Dawn Ryder, put to a vote and carried 5-0

Robert McEwan	Attorney for the Town
Alan Sorensen	Planner
Ted Fink	Planner
Jacqueline Ricciani	Planning and Zoning Boards, Building Department, and Enforcement
Alexandria Bourne	Traffic tickets at Justice Court

**Utility, Postage & Insurance**

Motion by Lillian Hendrickson to authorize payment of utility bills, postage and insurances prior to audit and to present at the next audit meeting thereafter, seconded by Vicky Simpson, put to a vote and carried 5-0

**Petty Cash**

Motion by Dawn Ryder to set petty cash at \$150.00 for Parks and Recreation (Cathy McFadden), Tax Collector, Town Clerk and Building Department, seconded by Bernie Cohen, put to a vote and carried 5-0

**Bonding Counsel**

Motion by Vicky Simpson to designate Orrick & Herrington LLP as Bonding counsel, seconded by Bernie Cohen, put to a vote and carried 5-0.

**Highway Department – Appropriations**

Motion by Lillian Hendrickson to authorize Highway Superintendent to spend appropriations as set in annual Highway Budget, seconded by Bernie Cohen, put to a vote and carried 5-0

**Health Officer**

Motion by Lillian Hendrickson to designate Bethel Medical Center as Health Officer, seconded by Vicky Simpson, put to a vote and carried 5-0.

**Water Patrol Fuel Reimbursement:**

Motion by Lillian Hendrickson to set 2015 fuel reimbursement at \$200 for each water patrol volunteer (if needed), seconded by Vicky Simpson, put to a vote and carried 5-0.

**Mileage Rate Reimbursement**

Motion by Dawn Ryder to set mileage reimbursement at Federal Rate per mile, seconded by Bernie Cohen, put to a vote and carried 5-0.

**Town Board Liaisons - Supervisor Appointments**

Mr. Sturm announced the following Town Board liaisons:

Vicky Simpson	Planning Board, Parks & Rec. Dept. & Green Committee
Bernard Cohen	Highway Department
Daniel Sturm	Constables, Solid Waste Committee
Dawn Ryder	Zoning Board
Lillian Hendrickson	Sewer, Green Committee

**Re-formation Solid Waste Committee**

Mr. Sturm announced the re-formation of the Solid Waste Committee: Dan Sturm, Jim Davis and Rita Sheehan.

**Auxiliary Constables**

Auxiliary Constables presented by the Town Supervisor as follows: Steve Schwartz, Lillian Hendrickson, Timothy Dexter, Robert Blais, Simon Gelb, Vicky Simpson, Denise Frangipane, David Biren, Bernie Cohen, Timothy Blais, James Reilly, Dawn Ryder, Patrick Rotondo, Michael Cassaro III and Lowell Feldman. Motion by Vicky Simpson to approve, seconded by Lillian Hendrickson, put to a vote and carried 5-0.

**Set Meeting Schedule**

Motion by Vicky Simpson to set the Town Board meeting schedule for the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 7:30 p.m. at the Dr. Duggan Community Center, seconded by Lillian Hendrickson, put to a vote and carried 5-0.

**Association of Towns Training School**

Motion by Vicky Simpson to approve Dawn Ryder attending 2015 Association of Towns Training School in New York City, seconded by Lillian Hendrickson, put to a vote and carried 5-0.

**Procurement Guidelines**

As required in the Procurement Guideline number 7 the Town Board is re-adopting the Procurement Guidelines. Motion by Vicky Simpson to renew the adoption of the procurement guidelines as adopted in 1996, seconded by Lillian Hendrickson, put to a vote and carried 5-0.

**Designate Highway Union Delegate**

Motion by Lillian Hendrickson to appoint Dan Sturm as highway union delegate, seconded by Vicky Simpson, put to vote and carried 5-0.

**Approve Monthly Audit of Bills**

<b><u>Fund</u></b>	<b><u>Amount</u></b>	<b><u>Check No.</u></b>
General Fund	\$139,301.53	4887 - 4942
Highway Fund	\$172,421.98	3092 - 3126
KL Sewer District	\$ 14,235.00	2169 - 2181
Journal	\$ 500.00	1009

Motion by Vicky Simpson to approve, seconded by Dawn Ryder, put to vote and carried 5-0.

**Supervisor’s Monthly Report**

Town Supervisor Daniel Sturm has submitted the supervisor’s monthly report for December. Motion by Lillian Hendrickson to receive and file, seconded by Dawn Ryder, put to vote and carried 5-0.

Highway exceeded Budget amounts for 2014  
 5130.4 Machinery over \$10,813  
 5142.4 Snow Removal Contractual \$5704.96

**Request to attend 2015 NYS Building Official Continuing Education Classes**

Mrs. Gettel has submitted request to attend NYS Building Official continuing education classes for 2015. The education is required by the State of New York to remain certified as a code Enforcement Officer. Due to Mrs. Gettel being the co-chairperson there is no cost to the Town realizing a cost savings of over \$5,000.

February 18; (class); March 2-5 (conference); April 22-24 (Conference); May 27 (class); June 24 (class); September 9-11 (conference); October 28 (class); December 2-4 (conference)

Motion by Dawn Ryder to approve attendance, seconded by Bernie Cohen, put to vote and carried 5-0.

**Building Dept. Monthly report for December**

2014 December Fees: \$2370.  
 2013 December Fees: \$4840.  
  
 2014 Construction Totals: \$5,674,500  
 2013 Construction Totals: \$10,694,000

Motion by Vicky Simpson to receive and file report, seconded by Lillian Hendrickson, put to vote and carried 5-0.

**Seven-X Junkyard Inspection Report**

Building Department report has submitted inspection report. Mr. Sturm suggested to deny. Mr. Cohen - once he removes excess vehicles he could re-apply. Mr. Sturm - remove excess cars and install fence. Mrs. Ryder - allowed per zoning? Mr. Sturm - pre-existing. Motion by Lillian Hendrickson to deny application, seconded by Vicky Simpson, put to a vote and carried 5-0. Mr. Sturm suggested sending copy of inspection report to town attorney to make sure property owner comes into compliance. Violations being issued for other property; not on junkyard parcel. Motion by Mrs. Hendrickson to send to Rob McEwan and Jackie Ricciani, seconded by Mrs. Ryder, put to a vote and carried 5-0.

**2015 Budget Modifications**

Mr. Sturm announced he is creating a new code to keep track of the cost of salt. He has taken the average expense over last 10 years (1800 tons x \$62.00 per ton = \$112,00) to derive at the budgeted amount.

<u>Acct. Code</u>	<u>Title</u>	<u>Debit</u>	<u>Credit</u>
5142.41	Cargill Salt (new code)		\$112,000
5142.4	Snow removal.4 (old code)	\$112,000	

Motion by Vicky Simpson to approve, seconded by Lillian Hendrickson, put to vote and carried 5-0.

**Town Clerk’s Monthly Report & Yearly Report**

Town Clerk’s Monthly report for December has been filed with Town Supervisor.

Total Local Shares Remitted:	\$4,764.74
Non-Local Revenue:	\$ 61.00
Total State, County & Local Revenues:	\$4,201.22

Motion by Lillian Hendrickson to receive and file, seconded by Dawn Ryder, put to vote and carried 5-0.

**Correspondence Zoning Board – 2015 Appointments**

The Zoning Board of Appeals recommends reappointing Richard Conroy to a 7 year term commencing from January 1, 2015 through December 31, 2021.

The Zoning Board has also re-appointed Steve Morey as Chairman and Jim Crowley as Vice Chairman.

Motion by Bernie Cohen to re-appoint Richard Conroy, seconded by Dawn Ryder, put to vote and carried 5-0.

**Approve Training Credit Hours**

Mrs. Ryder announced that Planning and Zoning members attended SEQR training on January 6, 2015 and is requesting training credit hours as follows:

Jesse Komatz	2 hours	Mike Cassaro	2 hours
Steve Morey	1 hour	Dan Gettel	2 hours
Susan Otto Brown	2 hours	Cirino Bruno	2 hours

Motion by Dawn Ryder to approve training, seconded by Vicky Simpson, Put to vote and carried 5-0.

**Correspondence Planning Board – 2015 Appointments**

Correspondence has been received from the Planning Board recommending re-appointment of Michael Cassaro be to a 7 year term commencing 1/1/2015 – 12/31/2021. The Planning Board also appointed Dan Gettel as Chairman and Steve Simpson as Vice Chairman. Motion by Vicky Simpson to re-appoint Michael Cassaro to the Planning Board, seconded by Lillian Hendrickson, put to vote and carried 5-0.

**Engineer’s Report for Unsafe Structure – 5 Hilltop Road**

Engineer’s Report for unsafe structure located at 5 Hilltop road has been received from Glenn Smith. The engineer is recommending removal of the structure and an asbestos inspection due to the age of the home. Motion by Lillian Hendrickson to receive and file report, seconded by Bernie Cohen, put to vote and carried 5-0.

Motion by Vicky Simpson to set Public Hearing for February 11, 2015 at 7:45 pm, seconded by Lillian Hendrickson, put to vote and carried 5-0.

**Appointment to SC Fire Advisory Board**

County Legislature is seeking input from the Town regarding the appointment to the Sullivan County Fire Advisory Board. Motion by Bernie Cohen to appoint George Roosevelt to SC Fire Advisory Board, seconded by Vicky Simpson, put to vote and carried 5-0.

**Pool Re-furbishment Bid results**

Sealed bids were received and publicly open and read at the Town Clerks office on January 5, 2015. Present were: Vicky Simpson and Dan Sturm. One bid in the amount of \$55,700 was received from Pool Doctor.

Motion by Vicky Simpson to award approve bid in the amount of \$55,700, seconded by Bernie Cohen, put to vote and carried 5-0.

Motion by Lillian Hendrickson to approve any expenditure over the grant amount of \$50,000, seconded by Bernie Cohen, put to vote and carried 5-0.

**Humane Society Contract Renewal**

Humane Society renewal contract has been received. Motion by Dawn Ryder to approve, seconded by Vicky Simpson, put to vote and carried 5-0.

**Town of Cochection Kennel Contract Renewal**

Town of Cochection kennel contract has been received for a secondary kennel. Motion by Lillian Hendrickson to approve, seconded by Vicky Simpson, put to vote and carried 5-0.

**Resolution to renew contract for lease at Dr. Duggan School**

**RESOLUTION OF TOWN BOARD OF THE TOWN OF BETHEL  
PROVIDING NOTICE THAT IT DESIRES TO EXERCISE AN OPTION  
FOR EXISTING LEASE OF CERTAIN REAL PROPERTY**

**WHEREAS**, in 2010 the Town Board of the Town of Bethel (the “Town”) entered into a five-year lease agreement, with a five-year option, (the “Lease”) with the Monticello Central School (the “School District”) to lease a portion of the former Dr. Cornelius Duggan Elementary School Building (the “Dr. Duggan School”) for Town purposes including a Youth Center, Literacy Center, Justice Court, Administrative Offices and Meeting Room; and

**WHEREAS**, in January 2013, the Town authorized the execution of an amendment to the Lease pursuant to which the Town leased additional space at the Dr. Duggan School. The Lease Amendment has a term commensurate with the term of the Lease; and

**WHEREAS**, the real property subject that is the subject of the Lease and Lease Amendment is located at 3460 Route 55, White Lake, New York; and

**WHEREAS**, it appears that the Town desires to exercise its option to lease the demised premises for an additional five-year term in accordance with paragraph three of the Lease; and

**WHEREAS**, it appears that the material portions of the Lease require that the Town provide the School District with notice of its request to extend the term of the Lease at least six (6) months prior to the end of the Lease Term.



**NOW THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Bethel hereby authorizes the Town Supervisor to provide notice to the School District that the Town desires to renew the Lease for an additional five year term; and be it

**FURTHER RESOLVED**, that the action contemplated under this Resolution is a type II action under the State Environmental Quality Review Act (“SEQRA”) (6 NYCRR §617.5[b][26]) and no further environmental review is necessary; and be it

Motion by Town Board member Dawn Ryder, seconded Town Board member Bernie Cohen, and adopted upon a roll call vote as follows:

		AYE	NAY
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Bernie Cohen	Voting	x	
Lillian Hendrickson	Voting	x	
Dawn Ryder	Voting	x	
Vicky Simpson	Voting	x	
Daniel Sturm	Voting	x	

Duly adopted by 5 ayes, 0 nays the 7th day of January, 2015.

**Resolution to renew Solid Waste User Permit with Sullivan County**

Renewal User Permit application has been received from Sullivan County. Motion by Bernie Cohen to approve application, seconded by Dawn Ryder, put to vote and carried 5-0.

**Set public hearing for Small Cities CDBG for housing rehabilitation**

Motion by Vicky Simpson to set 2015 CDBG Public Hearings 1/28/2015 at 7:45 pm and 2/4/2015 at 1:00 pm, seconded by Lillian Hendrickson, put to vote and carried 5-0.

**Adjournment**

Motion by Lillian Hendrickson to adjourn the meeting, seconded by Dawn Ryder, put to vote and carried 5-0.

Respectfully submitted,

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Rita J. Sheehan, Town Clerk