

The May 25, 2017 Town of Bethel regular Town Board meeting was called to order by Supervisor Daniel Sturm at 7:30 p.m. at the Dr. Duggan Community Center meeting room.

Council members present: Vicky Simpson
Lillian Hendrickson
Bernie Cohen
Dawn Ryder

The meeting was opened with the Pledge of Allegiance.

Andrew Arias, Cooper and Arias, 2016 Financial Report

The following are excerpts from Cooper – Arias, LLP Accounting firm for the Town of Bethel as of December 31, 2016:

Town of Bethel General Fund:

Total fund balance increased \$108,000
Planned decrease of \$175,000 through the budget process
Outperformed budget by \$283,000 (11%)
Restricted fund balance decreased \$45,000
Unassigned fund balance increased \$174,000
Unassigned fund balance of \$630,000 at December 31, 2016
Balance has remained consistent over the past few years
Good fund balance management

Town of Bethel Highway Fund:

Total fund balance decreased \$261,000
Planned decrease of \$306,000 through the budget process
Mainly due to the purchase of several new vehicles
Outperformed the budget by \$45,000 (1.4%)
Unappropriated fund balance of \$502,000 at December 31, 2016
Highway Fund can be difficult to manage due to unpredictability of weather, fuel costs, overtime, etc.

Town of Bethel Sewer District

Total fund balance decreased \$150,000
Planned decrease of \$150,000 through the budget process
Mainly due to additional debt service costs associated with EFC refinancing
Appropriated fund balance decreased \$34,000
Nothing appropriated in 2017 Budget
Unappropriated fund balance decreased \$111,000
Unappropriated fund balance of \$387,000 at December 31, 2016
Gradual decrease of fund balance over the past several years
May need approximately \$83,000 to finalize Rehab capital project
Determine when fund balance is at an acceptable level

Town of Bethel Sewer Extension District

Total fund balance decrease \$1,800
No planned increase or decrease in budget
Unappropriated fund balance of \$285,000 at December 31, 2016
Activity has been consistent over the past few years

Town of Bethel

Healthy fund balances in all funds
Determine reasonable level for each fund and then manage through the budget process
Consider funding reserves annually through the budget process
Sewer rehab project complete
\$3.05 million interest free EFC long term note issued to pay off existing bond anticipation notes

Motion by Mrs. Hendrickson to receive and file Cooper Arias, LLP Accounting & Accountability Report. Seconded by Mrs. Ryder, put to a vote and carried 5-0.

Correspondence NYS Town Clerks Assoc. President

This item was tabled until the next Town Board meeting on June 14, 2017.

Bethel Woods Fireworks Display Application

Motion by Mrs. Ryder to receive, file and approve request from Bethel Woods Performing Arts, Center, West Shore and Best Roads, Bethel, NY 12720 to exhibit fireworks on July 1, 2017 at approximately 9 p.m. Seconded by Mrs. Hendrickson, put to a vote and carried 5-0.

Announce County Hazardous Waste Clean-up Days

Correspondence from the Sullivan County Department of Solid Waste and Recycling through support of the Sullivan County Legislature is pleased to announce that it will host two residential Household Hazardous Waste Collection Events in 2017. The first is scheduled for Saturday, June 17, 2017 the second is scheduled for Sunday, July 23, 2017 from 10:00 am – 3:00 pm. Both events will be staged at the Monticello Transfer Station – Scale-house area, 91 Landfill Drive, Monticello, NY 12701. This program is open to individuals with residences in Sullivan County only.

Motion by Mr. Simpson to receive and file notice of County Hazardous Waste Clean-up Days. Seconded by Mrs. Hendrickson, put to a vote and carried 5-0.

Approve Right to Farm Signs

Motion by Mrs. Hendrickson to receive, file, approve signs from Cornell Cooperative for free Right to Farm signs. Seconded by Mr. Cohen, put to a vote and carried 5-0.

Approve request to use parking lot for Bethel Motor Speedway Event

On June 11, 2017 the Bethel Motor Speedway will be having a car show and will be doing a memorial for Jared Moore on the same day. They anticipate over 1000 people plus sponsors and vendors. We are asking for assistance for an overflow parking lot and possibly traffic control. Bethel Motor Speedway will provide a shuttle bus. Mr. Sturm said he will contact the constables and the possibility of using the Duggan School for an over flow parking lot. Motion by Mr. Cohen to receive, file and approve the request from Bethel Motor Speedway. Seconded by Mrs. Hendrickson, put to a vote and carried 5-0.

Tire Waste Hauling Bid Results

Sealed bids were publicly opened and read on May 24, 2017 at the Town Clerk's Office for tire waste hauling. Only bid was received from J.R. Hauls, It. Corp. Motion by Mrs. Ryder to receive, file and approve and award the bid to J.R. Hauls-It Corp., 121 Kaufman Road, Monticello, NY 12701 to haul tire waste for the Town of Bethel, 636 Old White Lake Tpk., Swan Lake, NY to Seneca Meadows, 1786 Salcam Rd., Waterloo, NY in the amount of \$950. per load for trucking fees. Town of Bethel will load tires onto the trailer, provide a manifest for each load, and pay the tipping fees to that facility. Seconded by Mrs. Simpson, put to a vote and carried 5-0.

Basketball Court renovations bid results

Sealed bids were publicly opened and read on May 25, 2017 for the renovations at the town park for basketball court. Two bid were received:

Landscape by Design	\$36,700
Poley Paving & Construction Corp.	\$44,619

Motion by Mrs. Simpson to receive, file and approve the bid from Landscape by Design to perform the basketball court renovations in the amount of \$36,700. Seconded by Mrs. Hendrickson, put to a vote and carried 5-0.

Authorized CFA Grant Funding for The Forest Reserve

Mr. Sturm reported that Town and Sullivan County Funding Corporation have agreed to share the cost of the CFA application; 75% SC Funding Corporation and 25% town. The cost of design, graphics, photography, etc. will also be shared in this manner. Business Opportunities Management Consulting can coordinate oversight and billing for these outside services. The priority is to demonstrate project readiness in our application. This can be done by providing project details and visuals that show the project is well thought out and ready to go. The proposed park represents a significant opportunity for the Town of Bethel and the Smallwood community, in particular because residents of this community lack the space for outdoor activities. The following amenities have been identified for inclusion in the park but not limited to: dog park, trails, benches, scenic lookout, community gardens, gazebo, restrooms, exercise equipment, birding, nature education/signage, health education, and ADA compliant trails for seniors, disabled, veterans, etc.

Motion by Mrs. Ryder to authorize to contract with Business Opportunities Management Consulting to with the Consolidated Funding Grant Application for the Forest Reserve at Smallwood with 75% to be paid by the SC Funding Corporation and 25% to be paid by the town. Seconded by Mr. Cohen, put to a vote and carried 5-0.

Correspondence from Skye Conner regarding internet service

Motion by Mrs. Hendrickson to receive and file correspondence from Skye Connor (www.skydphotogrphay.com), Lt. Brender Highway, and send a resolution to Spectrum regarding residents without service in our Town. Seconded by Mrs. Simpson, put to a vote and carried 5-0.

Approve purchase of playground equipment under NJPA Contract

Motion by Mrs. Ryder to approve the purchase of recreation and playground equipment, accessories and supplies under the National Joint Powers Alliance (member #83910 from Miracle Recreation Equipment Co./Play Power, Inc. Project location: Town of Bethel Pool and Park, 636 Old White Lake Turnpike, Swan Lake, NY 12783 in the amount of \$47,998. Installation is subject to prevailing wage. Seconded by Mrs. Hendrickson, put to a vote and carried 5-0.

Seek sealed bids for bio solids removal at wastewater plant

Motion by Mrs. Hendrickson to seek sealed bids for the removal of Bio Solids from the Town of Bethel Sewer Plant in accordance with the legal notice. Seconded by Mr. Cohen, put to a vote and carried 5-0.

Adjournment

There being no further business on the agenda motion by Mr. Cohen to adjourn. Seconded by Mrs. Hendrickson, put to a vote and carried 5-0.

Respectfully submitted,

Rita J. Sheehan, Town Clerk