

The January 4, 2012 Re-organizational meeting was called to order by Supervisor Daniel Sturm at 7:30 p.m. at the Dr. Duggan Community Center, Meeting Room.

Council members present: Richard Crumley
 Victoria Simpson
 Denise Frangipane
 Bernard Cohen

Pledge of Allegiance

Supervisor’s Opening Statement

Mr. Sturm welcomed everyone to the 2012 re-organizational meeting and had the following statement: I am one again honored to be here, and have this great opportunity to sere as supervisor and to work with this board. This is the start of my 5th year as supervisor and we admittedly have not yet solved all issued in the town of bethel but we are moving in the right direction and have a great positive future. We try to improve everyday and most importantly we learn from our mistakes we are open, transparent, listen and try to make things better for our residents. I look forward to great discussions, good debate and most importantly good decision from this board. Also look forward to working with Rita Sheehan our most competent and dedicated Town Clerk as well as all our employees and staff.

Rules of Procedure and Conduct of Meetings

1) A Town Board meeting is a serious matter. The Open Meetings Law gives the Public the right to attend Town Board Meetings and to listen to Town Board deliberations. However, the public may not participate in the meeting except upon the invitation of the Board.

2) A Town Board has the right to promulgate rules of procedure for the orderly conduct of its meetings and for the proper management of the business and affairs of the Town.

3) The Town Board may invite and permit residents of the Town to participate therein so long as such participation is orderly and constructive and does not interfere with the business and purpose of the meeting, for example:

a) We will not tolerate slurs, derogatory comments, shouting, unruly behavior, distracting side conversations, or speaking out when another person is talking, defamation, intimidation, profanity or threats of violence, no loud phones, pagers, radios, computers or other electronic equipment, no booing, hissing, foot stomping, parading, singing or other similar behavior that impedes the orderly conduct of our meeting.

b) Any person speaking to the board with the consent of the Supervisor should address their remarks to the Board, not to other members of the audience in the form of a debate. Also no person has the right to demand an answer to a specific question from a member of the Board. All such questions shall be directed to the Supervisor who may either answer them or defer them.

4) You can disagree but cannot be disrespectful.

Salaries and Appointments

Mr. Sturm noted no raises at all, same as 2011, this was a tough decision. Revenues are going down.

Salaries and Appointments			2012
Employee	Position	Salary/Hrly	
Anker, Henrietta	Animal Control Officer	\$16,390.91	Yearly
Barber, Cindy	Town Justice	\$20,891.98	Yearly

Bourne, Maria	Before School Child care	\$10.00	Hourly
Brown, Marguerite A	Assessor	\$47,920.54	Yearly
Cassaro, Marc	Boat Constable	\$15.54	Hourly
Cohen, Bernard	Councilman	\$11,457.72	Yearly
Collins, Michael C.	Wastewater Treatment	\$33,600.00	Yearly
Conroy, Richard	Assessment Board of Review	\$946.28	Yearly
Crumley, Richard	Councilman	\$11,457.72	Yearly
Davis, Donna	Part Time Transfer Station Operator	\$10.61	Hourly
Davis, James J.	Transfer Station Operator	\$12.68	Hourly
Cathleen Doherty	Youth Assistant Director	\$3,900.00	Yearly
Foster, Richard	Part Time Transfer Station Operator	\$15.08	Hourly
Frangipane, Denise	Councilperson	\$11,457.72	Yearly
Gabriel, Debra	Tax Collector	\$19,606.14	Yearly
Gettel, Bette Jean	Enforcement Officer	\$34,648.26	Yearly
Gettel, Bette Jean	Justice Court Part Time Clerk	\$79.56	Monthly
Graffeo, Chris	Laborer, Sewer P/T	\$15.14	Hourly
Heinz, Robert	Boat Constable	\$14.85	Hourly
Katzenberger, Margaret	Assessment Board of Review	\$946.28	Yearly
Ketcham, Douglas W.	Constable	\$22.86	Hourly
LaPolt, Eda M	Records Management Clerk	\$14.08	Hourly
Lilley, Lynden	Superintendent of Highways	\$50,126.72	Yearly
Lopaz, Stephany	After school child care	\$8.00	Hourly
Lynch, Erin	Confidential Secretary/ Bookkeeper	\$31,471.65	Yearly
Lynch, Terri E.	Housekeeping/Transfer Stn Attendant P/T	\$11.40	Hourly
MacArthur, Jannetta H	Planning Board Secretary	\$2,251.01	Yearly
MacArthur, Jannetta H	Zoning Board Secretary	\$1,125.51	Yearly
Mc Bride, James C.	Wastewater Treatment Operator	\$47,418.58	Yearly
McCarthy, Christian	Constable	\$22.86	Hourly
McFadden, Cathy L.	Recreation Director P/T	\$9,000.00	Yearly
Neuenhoff, Raymond J	Constable	\$22.86	Hourly
Panos, John	Boat Constable	\$15.74	Hourly
Prince, Mary	Clerk to the Justice	\$33,450.13	Yearly
Puckett, Dylan	P/t Student worker	\$8.50	Hourly
Rhyne, Kevin N	Town Justice	\$20,891.98	Yearly
Semenetz, Gregg	Building Inspector P/T	\$26,265.00	Yearly
Sheehan, Rita J.	Town Clerk	\$38,039.20	Yearly
Simpson, Victoria	Councilperson	\$11,457.72	Yearly
Stackhouse, Donna	Highway/Sewer Account Clerk	\$36,424.95	Yearly
Sturm, Daniel	Town Supervisor	\$50,126.72	Yearly
Sturm, Daniel	Budget Officer	\$4,287.89	Yearly
Sturm, Dina M.	Assessor Clerk	\$33,666.61	Yearly
Sturm, Dina M.	P/T Clerk	\$13.66	Hourly
Tyler, Donna	Assessment Board of Review Chairman	\$1,010.87	Yearly
Vassmer, Marion E	Town Historian	\$1,162.60	Yearly
Vassmer, Marion E.	Registrar of Vital Statistics	\$887.26	Yearly
Weiss, Madelyn J.	Housekeeping (Cleaner)	\$11.40	Hourly
Wood, George	Constable P/T & Court Officer P/T	\$17.23	Hourly
Yates, Daryl	Boat Constable	\$14.85	Hourly
Yates, Daryl	Part Time Constable	\$16.48	Hourly

Motion by Mrs. Simpson to approve salaries and appointments, seconded by Ms. Frangipane, put to a vote and carried 5-0.

Constable Longevity

10 to 15 Years of Service	Full Time constables only	\$500.00
16 to 20 Years of Service	No provision for Annual Increases	\$1,000.00
21 Yrs of Service & Over		\$1,500.00

Motion by Ms. Frangipane to approve Constable longevity, seconded by Mr. Cohen, put to a vote and carried 5-0.

Uniform Allowance

Motion by Mrs. Simpson to approve uniform allowance; \$500.00 full-time and \$100.00 boat Constable, seconded by Ms. Frangipane, put to a vote and carried 5-0

Designation of Official Newspaper

Motion by Ms. Frangipane to designate the Sullivan County Democrat as the official newspaper and the River Reporter, Mrs. Simpson, put to a vote and carried 5-0.

Official Depository

Motion by Mrs. Simpson to designate the bank depositories, seconded by Mr. Cohen, put to a vote and carried 5-0

- Bank of America
- First National Bank of Jeffersonville
- J.P. Morgan – Chase
- HSBC

Deputy Supervisor

Mr. Sturm appointed Vicky Simpson as Deputy Supervisor.

Authorized Bank Signatories

Motion by Ms. Frangipane to designate the following for bank signatures, seconded by Mr. Cohen put to a vote and carried 5-0

- | | |
|------------------------------|--------------------------|
| Daniel Sturm | Supervisor |
| Rita J. Sheehan | Town Clerk |
| Vicky Simpson | Deputy Supervisor |
| Debra Gabriel | Tax Collector |
| BJ Gettel | Code Enforcement Officer |
| Cindy Barber and Kevin Rhyne | Town Justices |

Engineering Firms

Motion by Mrs. Simpson to designate the following engineering firms, seconded by Mr. Crumley, put to a vote and carried 5-0.

- Glenn Smith, P.E. – Landfill, Mining and Highway
- Eustace & Horowitz, P.E. - Sewer
- Joseph Gottlieb, P.E. - Roads
- McGoey, Hauser & Edsall – Planning Board (larger projects)
- Randy Wasson – Planning Board Engineer (smaller projects)

Attorneys for the Town

Motion by Mr. Cohen to designate the following attorneys for their designated purposes, seconded by Mr. Crumley, put to a vote and carried 5-0

Robert McEwan	Attorney for the Town
Alan Sorensen	Planner
Ted Fink	Planner
Jacqueline Ricciani	Planning and Zoning Boards, Building Department
Alexandria Bourne	Traffic tickets at Justice Court

Utility, Postage & Insurance

Motion by Mrs. Simpson to authorize payment of utility bills, postage and insurances prior to audit and to present at the next audit meeting thereafter, seconded by Mr. Crumley, put to a vote and carried 5-0

Petty Cash

Motion by Ms. Frangipane to set petty cash at \$150.00 for Youth Board (Cathy McFadden), Tax Collector, Town Clerk and Building Department, seconded by Mr. Crumley, put to a vote and carried 5-0

Bonding Counsel

Motion by Mrs. Simpson to designate Orrick & Herrington LLP as bonding counsel, seconded by Mr. Crumley, put to a vote and carried 5-0.

Highway Department – Appropriations

Motion by Mr. Cohen to authorize Highway Superintendent to spend appropriations as set in annual Highway Budget, seconded by Mr. Crumley, put to a vote and carried 5-0

Health Officer

Motion by Ms. Frangipane to designate Bethel Medical Center as Health Officer, seconded by Mrs. Simpson, put to a vote and carried 5-0.

Water Patrol Fuel Reimbursement

Motion by Mrs. Simpson to set 2012 fuel reimbursement at \$200 for each water patrol volunteer (Steve Schwartz), seconded by Ms. Frangipane, put to a vote and carried 5-0.

Mileage Rate Reimbursement

Motion by Ms. Frangipane to set mileage reimbursement at .55 ½ cents per mile, seconded by Mr. Cohen, put to a vote and carried 5-0.

Town Board Liaisons - Supervisor Appointments

Mr. Sturm announced the following Town Board liaisons:

Richard Crumley	Highway Department
Vicky Simpson	Planning Board
Bernard Cohen	Sewer Department
Daniel Sturm	Constables, Solid Waste Committee
Denise Frangipane	Zoning Board and Bethel Farmland Committee

Re-formation Solid Waste Committee

Mr. Sturm announced the re-formation of the Solid Waste Committee:

Dan Sturm
Jim Davis
Rita Sheehan

Auxiliary Constables

Auxiliary Constables presented by the Town Supervisor as follows: Steve Schwartz, Marvin Weiss, Timothy Dexter, Robert Blais, Richard Crumley, Simon Gelb, Vicky Simpson, Denise Frangipane, David Biren, Bernie Cohen, Timothy Blais, and Lowell Feldman. Motion by Mrs. Simpson to approve, seconded by Mr. Crumley, put to a vote and carried 5-0.

Set Meeting Schedule

Mr. Sturm noted that no matter what day is chose someone will inevitably have a conflict. Mr. Sturm indicated the minutes and agendas are on the internet, letters will always be accepted and read (if they are not derogatory). Mr. Sturm suggested setting the meeting schedule for the 2nd and 4th Wednesdays.

Motion by Mrs. Simpson to set the Town Board meeting schedule for the 2nd and 4th Wednesday of each month at 7:30 p.m. at the Dr. Duggan Community Center, seconded by Mr. Crumley, put to a vote and carried 4-1, with Mr. Cohen voting no. Ms. Frangipane noted that we need to consider an alternate night such as Thursdays to be responsive to several recurring requests for a night other then Wednesdays for those who are unable to attend that evening.

Association of Towns Training School

Motion by Mr. Cohen to approve attendance of 2012 Association of Towns Training School in New York City for any Town Official who may want to attend, seconded by Mrs. Simpson, put to a vote and carried 5-0.

Association of Towns Training School Meal Limit

Motion by Ms. Frangipane to set meal limit at \$150. per day/per person, seconded by Mrs. Simpson, put to a vote and carried 5-0.

Procurement Guidelines

As required in the Procurement Guideline number 7 the Town Board is re-adopting the Procurement Guidelines. Motion by Mrs. Simpson to renew the adoption of the procurement guidelines as adopted in 1996, seconded by Ms. Frangipane, put to a vote and carried 5-0.

Approve Monthly Audit of Bills

<u>Fund</u>	<u>Amount</u>	<u>Check No.</u>
General Fund	\$138,997.69	2312-2360
Highway Fund	\$109,989.32	1674-1710
KL Sewer District	\$ 22,914.86	1333-1351
KL Light District	\$ 550.66	1023
Sewer Extension	\$ 55.00	1191
Sewer Rehab	\$567,520.37	1027-1028
Highway Equipment	\$ 5,000.00	1010

Motion by Mrs. Simpson to approve monthly audit of bills, seconded by Mr. Crumley, put to a vote and carried 5-0.

Supervisor’s Monthly Report

Motion by Ms. Frangipane to receive and file Supervisor’s monthly report for December, put to a vote and carried 5-0.

Monthly Building Department Report – December 2011

December 2011	\$1,361.	
December 2010	\$1,135.	
2011 December Construction Cost		\$122,000
2010 December Construction Cost Comparison		\$117,300

Year-End Building Department Report

2011 Total Fees:	\$55,347.	
2010 Total Fees:	\$46,659.	
2011 Yearly Total Construction Cost		\$8,070,700
2010 Yearly Total Construction Cost		\$6,370,400

Motion by Ms. Frangipane to receive and file building department reports, seconded by Mr. Cohen, put to a vote and carried 5-0.

Request from BJ Gettel to attend required 2012 Code Enforcement training

Request from BJ Gettel to attend the 2012 Tri-County NYS Building Officials Code Enforcement Training as required by New York State on the following dates:

January 25	September 11-14 (Conference)
February 22	September 26
March 28	October 26
May 23	December 5-7 (Conference)
June 27	

The training is part of the continuing education required by New York State.

Motion by Mrs. Simpson to approve training for BJ Gettel for 2012 Code Enforcement Training, seconded by Ms. Frangipane, put to a vote and carried 5 – 0.

S.C. Soil & Water Conservation Grant Award

Mr. Sturm announced the Highway Superintendent Lynden Lilley and Foreman Jim Kelly applied to the Sullivan County Soil and Water Conservation Board for a grant to repair Brook Road. An award was granted of \$17,293.50 for reimbursement of the repairs due to flooding.

Town Clerk’s Monthly Report – December

December’s Report:

Total Local Shares Remitted:	\$4,700.44	
Total Non-Local Revenues:	\$ 233.34	
Total State, County & Local Revenues:		\$4,933.78

Yearly Totals:

2011 Total Local Shares Remitted:	\$79,079.05	
2011 Total Non-Local Revenues:	\$16,603.47	
2011 Total State, County & Local Revenues:		\$62,475.58

Motion by Mr. Crumley to receive and file, seconded by Mrs. Simpson, put to a vote and carried 5 – 0.

Public Hearing 8:15 p.m. – Motta Unsafe Structure SBL #8.-1-56

Motion by Mr. Crumley to open public hearing at 8:15 p.m. for the unsafe structure located at SBL #8.-1-56, seconded by Mr. Cohen, put to a vote and carried 5-0.

Mr. Sturm asked if the property owner was present or if there was anyone representing to property owner. Having heard no comments, Mr. Cohen moved to close the public hearing, seconded by Mrs. Simpson, put to a vote and carried 5-0.

Correspondence Recreation Director and Co-Director

Correspondence has been received from Cathy McFadden, Recreation Director, and Cathleen Doherty, Recreation Co-Director. The Directors are recommending dissolve the Youth Board based upon grant opportunities, confidentiality laws, and human resource issues. The Directors would like to establish advisory committees to volunteer for different events, continue the Town Board liaison, and to maintain the director’s positions. Motion by Ms. Frangipane to receive and file, seconded by Mr. Cohen, put to a vote and carried 5-0.

Resolution to Dissolve the Bethel Youth Board

Mrs. Simpson explained that quarterly meetings will be held, a suggestion box will be placed at the Youth Center, and advisory committees of volunteers will be formed to work on special events.

Eileen Morey, Youth Board Chair, stated she is for creating the Parks and Recreation Department but it was not the idea of the Youth Board, it came from the two directors and the Youth Board was never their opinion.

Motion by Mr. Crumley to dissolve the Youth Board, seconded by Mrs. Simpson, put to a roll call vote as follows:

Ms. Frangipane		yes
Mr. Cohen	no	
Mr. Crumley		yes
Mrs. Simpson		yes
Mr. Sturm		yes

Vote carried 4-1.

Creation of Parks and Recreation Department

Motion by Mrs. Simpson to create a Parks and Recreation Department, seconded by Ms. Frangipane, put to a roll call vote as follows:

Ms. Frangipane		yes
Mr. Cohen		yes
Mr. Crumley		yes
Mrs. Simpson		yes
Mr. Sturm		yes

Vote carried 5-0.

Appoint Parks and Recreation Department Liaison

Mr. Sturm appointed Vicky Simpson as the Parks and Recreation Department Liaison.

Bethel Motor Speedway License Renewal

Mr. Sturm indicated to Tracy Chirico that there is no permit unless these things happen:

- 1) asphalt
- 2) water truck is used
- 3) youth camp 2 times/month 3-5 p.m. - not happening
- 4) too much notice unloading/loading from 3 p.m. – 11 p.m.

Mr. Crumley noted that Joe Graff made these promises.

Set Public Hearing for Speedway License Renewal

Motion by Ms. Frangipane to set Public Hearing for speedway license renewal on February 8, 2012 at 7:45 p.m., seconded by Mrs. Simpson, put to a vote and carried 5-0.

Correspondence from Zoning Board for reappointments

Correspondence from Stephen Morey, Zoning Board Chairman, recommending reappointment of James Crowley, Jr. for a 7-year term, Steve Morey as Chairman, James Crowley as Vice Chairman, Daniel Brey to fill the unexpired term to expire 12/31/2012, and Cirino Bruno as an Alternate Member for a term to expire 12/31/2018. Motion by Ms. Frangipane to approve, seconded by Mr. Cohen, put to a vote and carried 5 – 0.

Correspondence from Planning Board for reappointments

Correspondence from Daniel Gettel, Planning Board Chairman, recommending reappointment of David Biren for a 7-year term, Daniel Gettel as Chairman and William Brey as Vice Chairman, . Motion by Mrs. Simpson to approve, seconded by Mr. Cohen, put to a vote and carried 5 – 0.

Human Society Contract Renewal

Humane Society of Middletown renewal contract has been received. Motion by Ms. Frangipane to approve, seconded by Mrs. Simpson, put to a vote and carried 5-0.

Order to Remedy or Remove Unsafe Structure 8.-1-56

After conducting a public hearing on this date, Mrs. Frangipane moved to remove the unsafe structure located at Tax Map # Section 8 Block 1 Lot 56, known as 4714 Route 55, Swan Lake, NY, seconded by Mr. Cohen, put to a vote and carried 5-0. Town Clerk noted that the property will be sent a certified return receipt bid notice.

Public Comment

David Allen, Chapin Management Co., was present and distributed the RP-525's that he represented at the 2011 Grievance. Mr. Allen explained he represented 20 property owners; 14 cases were won; 5 were denied and 1 was disqualified. Mr. Allen is again asking the Town Board to review the disqualified case due to comments made by the Town Assessor. Mr. Allen indicated the deadline to file is running out. Mr. Sturm advised Mr. Allen this was not the proper venue to discuss this matter since he was threatening a lawsuit. Mr. Sturm also noted that the Town won the case and why would we settle on something they already one. The Town Board did not entertain any further comments on the matter.

Adjournment

There being no further business, Mrs. Simpson moved to adjourn the meeting, seconded by Ms. Frangipane, put to a vote and carried 5-0.

Respectfully submitted,

Rita J. Sheehan, Town Clerk